

CYBER Display

Steering Committee meeting Brussels, Thursday 14 April 2011

Agenda

Venue:

Energy Cities Office

1, square de Meeûs

Salle Luxembourg

Tel.: + 32 2 504 78 60

<http://energy-cities.eu/-Come-and-meet-us,17>

09.00 -09.15	Opening and welcome, Introduction of participants - <i>Peter Schilken, Energy Cities</i>
09.15 -10.00	EACI expectations regarding the CYBER Display final technical report <i>Nathalie Cliquot, EACI</i> - General impression of the project - Recommendations for the final report - Local deliverables and outputs - Overall Project Performance indicators (<i>Peter Schilken, Energy Cities</i>) - Publishable report + other tasks related to the finalisation of the project Questions and answers
10.00 – 10.45	Project Administration (WP1) (<i>Peter Schilken, Energy Cities</i>) - Time schedule for the delivery of the final report - Template and content of the “local action reports” - Reporting template for events and presentations - Local Performance Indicators - Management and coordination activities
10.45 -11.15	Coffee/Tea break
11.15 -12.00	Final Cost statement <i>Gregory Defossez or Nathalie Cliquot, EACI</i> Questions and answers
12.00 – 13.00	Local Communication activities (Alex Grassic) Round table presentation of 1-2 highlight of the actions carried out in the last 6 months (5 min per partner, no ppt-slides, brochures, leaflets are welcome)
13.00 – 14.00	Lunch Buffet
14.00 -14.45	Final evaluation of the Display Campaign (WP2): <i>Richard Bull, De Montfort University</i> - Analysis of the Display data base - Analysis of the pre and post communication surveys - Evaluation of the Display tools - Lessons learnt for the evaluation of future campaigns
14.45 – 15.00	Final review of different work packages 4 and 6: - WP4: Towards Class A Award – <i>Laura Guérin, Energy Cities</i> - WP6: Communication and dissemination – <i>Laura Guérin, Energy Cities</i>

15.00 – 15.45	Display outlook 2011 (Peter Schilken, Energy Cities) <ul style="list-style-type: none"> - Briefing note EACI and Concerted action - Lobbying of Display as future “harmonised Label” for public buildings - Actions planned by Cyber Display partners
15.45 -16.10	Coffee/Tea break
16.15 – 17.15	Final review of the Cyber Display project by each partner <i>Peter Schilken</i> Each partner has about 5 min to give a personal review of their project <ul style="list-style-type: none"> - Lasting impressions of the local campaign (good and bad ones) - Lasting impressions from the consortium (good and bad ones)
17.15 – 17.30	Final Conclusions by the project coordinator and farewell